

## **KITCHEN / FELLOWSHIP HALL USE CHECKLIST**

- \_\_\_\_\_ Wash, dry and put away dishes, coffee pots, and other equipment used. Please use bleach rinse for dishes.
- \_\_\_\_\_ Wipe stove top, sinks and counters in the kitchen, tables and chair seats in Fellowship Hall
- \_\_\_\_\_ Label food with the name of the group for which it is intended.
- \_\_\_\_\_ Remove any leftover food, unless it is designated for a special purpose and labeled with the date it was stored.
- \_\_\_\_\_ Place garbage in the garbage cans outside between the kitchen and the Annex.
- \_\_\_\_\_ Remove items for recycling, place in the recycling bins in the kitchen.
- \_\_\_\_\_ Return room to its original layout.
- \_\_\_\_\_ Please bring your own dishtowels.